

# Maintenance Request Form

Please note: If your request is urgent or an emergency and your call is after business hours, please dial our emergency number at **(772) 933-1475**.

Our business hours are 9:00 - 5:00 Monday thru Saturday. Our Office phone number is (772) 873-0228 \* Fax (772) 224-8721

**For fire, natural disasters or gas issues dial 911 before contacting us.**

\_\_\_\_\_ Unit # \_\_\_\_\_  
Property Address

\_\_\_\_\_  
Print your Full Name

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Primary   
Home Number

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Primary   
Work Number

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Primary   
Alternate/Cell Number

Describe below the nature of the problem.

_____ _____ _____ _____ _____
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Do you wish to be present for the inspection/repair?      Yes       No

Do you authorize Better Homes of America Inc. or one of its vendors to enter your property for the purpose of inspection/repair?      Yes       No