



AGENT REFERRAL FORM

Thanks for your interest in our referral program. Please complete the attached Property Owner or Tenant Referral Agreement and be sure to have your client(s) sign them. Feel free to scan and email us the forms or fax them back to us.

Enclosed you will find the following:

Property Owner Referral Agreement
Tenant Referral Agreement

NOTE:

- Owner Referral fees are paid once a Property Management Agreement is signed, tenant fills the vacancy and upon receipt of all move-in funds.
- Tenant Referral fees are paid when a lease agreement is signed, tenant fills the vacancy and upon receipt of all move-in funds.
- For owner/clients with multiple properties, please call us to discuss the referral.

BHOA PROPERTY MANAGEMENT REFERRAL FORM

(PROPERTY OWNER REFERRAL AGREEMENT)

The undersigned Client hereby authorizes the Sales Associate of

_____, Referring Broker, to

provide the following information to **Better Homes of America Inc.** (Receiving Broker) to contact us for Property Management Services.

I the undersigned Sales Associate, (Referring Broker) hereby refer the client(s) identified below:

CLIENT INFORMATION

Client Name: _____

Phone Number: (____) ____ - _____ Email: _____

Property Address: _____

City: _____, FL _____

Client Signature: _____ Date: ____/____/____

REFERRING BROKER INFORMATION

Sales Associate Name: _____

Phone Number: (____) ____ - _____ Email: _____

BROKERAGE NAME: _____

BROKERAGE ADDRESS: _____

I AM AWARE THAT MY REFERRAL FEE WILL BE MAILED UPON RECEIPT OF A FULLY EXECUTED PROPERTY MANAGEMENT AGREEMENT, LEASE AGREEMENT AND ALL CLEARED MOVE-IN FUNDS. I ALSO UNDERSTAND THAT THE REFERRAL FEE WILL BE MAILED TO THE BROKERAGE ADDRESS ABOVE.

Sales Associate Signature: _____ Date: ____/____/____

FOR OFFICIAL USE ONLY

Property Manager assigned: _____

PM Agreement signed ____/____/____ Referral Fee Amount \$ _____

Referral Fee mailed on ____/____/____

BHOA PROPERTY MANAGEMENT REFERRAL FORM

(TENANT REFERRAL AGREEMENT)

The undersigned Client hereby authorizes the Sales Associate of

_____, Referring Broker, to

provide the following information to **Better Homes of America Inc.** (Receiving Broker) to contact us for Home Rental Services.

I the undersigned Sales Associate, (Referring Broker) hereby refer the client(s) identified below:

CLIENT INFORMATION

Client Name: _____

Phone Number: (_____) _____ - _____ Email: _____

Property Address: _____

City: _____, FL _____

Client Signature: _____ Date: ____/____/____

REFERRING BROKER INFORMATION

Sales Associate Name: _____

Phone Number: (_____) _____ - _____ Email: _____

BROKERAGE NAME: _____

BROKERAGE ADDRESS: _____

I AM AWARE THAT MY REFERRAL FEE WILL BE MAILED UPON RECEIPT OF A FULLY EXECUTED LEASE AGREEMENT AND ALL CLEARED MOVE-IN FUNDS. I ALSO UNDERSTAND THAT THE REFERRAL FEE WILL BE MAILED TO THE BROKERAGE ADDRESS ABOVE AND THAT THE REFERRING BROKER SHALL NOT CHARGE THE CLIENT(S) ANY FEES OR COST FOR MAKING THE REFERRAL.

Sales Associate Signature: _____ Date: ____/____/____

FOR OFFICIAL USE ONLY

Property Manager assigned: _____

PM Agreement signed ____/____/____ Referral Fee Amount \$ _____

Referral Fee mailed on ____/____/____